



Fax _____

To _____

From _____

Memorandum to incorporate a limited liability company in HKSAR 成立香港有限公司資料備忘⁴

(為確保資料記錄準確，請以英文正楷填寫 Please complete in BLOCK LETTERS)

Name of company _____ LIMITED

成立公司名稱 _____ 有限公司
(以公司註冊處查核為準 To be confirmed after Name Search at Companies Registry)

Trading name _____ 商號 _____

Company HK registered address 公司香港註冊地址 _____ (if applicable) _____ (如適用)

<input type="checkbox"/> Shareholder 股東 <input type="checkbox"/> Director 董事 <input type="checkbox"/> Secretary 公司秘書 <small>* Tick as applicable</small> <input type="checkbox"/> Bank signatory 銀行簽署 <small>group 組別</small>	Full Name in English _____ 中文姓名 _____ Contact no. 聯絡電話 _____ Address 英文地址 ³ _____	HKID/Passport no. 身份証/護照號碼 ² _____ Passport issuing country 護照簽發國家 _____ No. of shares to be held 持股量 _____
<input type="checkbox"/> Shareholder 股東 <input type="checkbox"/> Director 董事 <input type="checkbox"/> Secretary 公司秘書 <small>* Tick as applicable</small> <input type="checkbox"/> Bank signatory 銀行簽署 <small>group 組別</small>	Full Name in English _____ 中文姓名 _____ Contact no. 聯絡電話 _____ Address 英文地址 ³ _____	HKID/Passport no. 身份証/護照號碼 ² _____ Passport issuing country 護照簽發國家 _____ No. of shares to be held 持股量 _____
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Preferred bank 開戶銀行 _____ Authorized signatory group(s) 授權簽署組別: GROUP A and / or * GROUP B and / or * GROUP C

Instructions for each group 每組別銀行簽署指示 _____

Please indicate by [] authorized signatories groups, e.g., [A] for those in Group A, and [B] for those in Group B, etc. 請使用以上 [] 列明授權簽署組別, 例如, [A] = Group A, [B] = Group B, 等等。

I/We hereby agree to the Terms & Conditions of services. 本人/我們同意遵守服務條款及細則。

Name: _____ Signature: _____ Date: _____

備註: 本公司所提供有限公司已包括可發行股份10,000股, 每股HK\$1。若要增加股份, 需要另加0.1%印花稅; 每次印花稅上限為HK\$30,000。

Authorized capital: 10,000 shares @ HK\$1 ea. A stamp duty of 0.1% will be levied on any increase thereof (max HK\$30,000 ea).

→ 請預先繳付全部費用 + PLEASE PAY ALL FEES IN FULL IN ADVANCE ←

¹ 所有項目必需填寫 Please complete all fields 以作資料校對 For data verification: ² 請附上影印副本 Please provide photocopy ³ 請附上住址證明 Please include proof of address

⁴ 使用本公司所提供之服務及所有客戶所提供之資料必須符合本公司條款及細則, 有關資料可向本公司查詢。

⁴ All services provided by and all information submitted to our office are subject to Terms & Conditions of this company. Please contact our office for details.